

WELWYN HATFIELD COUNCIL**FORWARD PLAN****FOR THE PERIOD 1 April 2018 TO 31 July 2018**

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 7.30pm. During the period of this Plan meetings will be held on:-

Tuesday 3 April, Tuesday 5 June and Tuesday 10 July 2018

The following Councillors are in the Cabinet:-

J.Dean - Leader of the Council

A.Perkins - Deputy Leader and Executive Member, Planning, Housing and Community

D Bell - Executive Member, Resources

H.Bromley - Executive Member, Environment

T.Kingsbury - Executive Member, Policy and Culture

B.Sarson - Executive Member, Business and Partnerships and Public Health

R.Trigg - Executive Member, Governance, Community Safety, Police and Crime Commissioner and Corporate Property

Any queries concerning the Forward Plan should be directed to Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk.

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FORWARD PLAN
FOR THE PERIOD 1 April 2018 TO 31 July 2018

REFERENCE AND SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP837 Council Insurance Policies	Delegated Authority to approve insurance renewal terms	3 April 2018 - Cabinet	-	-	Treasury, Insurance and Controls Lead Officer Andrea Plucknett Tel: 01707 357453 a.plucknett@welhat.gov.uk	Resources/ Councillor Duncan Bell
FP842 Welwyn Hatfield Business Plan 2018-2021	Approval of the "Plan on a Page"	3 April 2018 - Cabinet	Executive Board Heads of Service Borough Panel Tenants' Panel	Meetings	Head of Policy and Culture Paul Underwood Tel: 01707 357220 p.underwood@welhat.gov.uk	Resources/ Councillor Bernard Sarson
FP843 Customer Services Strategy	Approval of the Customer Services Strategy	3 April 2018 - Cabinet	Cabinet	Meeting	Corporate Director (Housing and Communities) Simone Russell Tel: 01707 357266 s.russell@welhat.gov.uk	Resources/ Councillor Bernard Sarson
FP848 Salisbury Square	Disposal of the Council's trust holdings at Salisbury Square	3 April 2018 - Cabinet	Cabinet	Meeting	Head of Corporate Property Mike Storey Tel: 01707 357457 m.storey@welhat.gov.uk	Resources/ Councillor Roger Trigg

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FP849 Bereavement Services	Approval of the future development of bereavement services	3 April 2018 - Cabinet	Cabinet	Meeting	Corporate Director (Resources, Environment and Cultural Services) Ka Ng Tel: 01707357275 k.ng@welhat.gov.uk	Environment/ Councillor Helen Bromley
FP850 Housing Development	Appointment of contractor to develop the former Little Mead garage site for new affordable homes	3 April 2018 - Cabinet			Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Social/ Councillor Mandy Perkins
FP846 Private Sector Adaptations	Adaption of Contract arrangements for future delivery	5 June 2018 - Cabinet	Cabinet Housing Panel	Meeting	Private Sector Housing Manager Andy Luck Tel: 01707357571 a.luck@welhat.gov.uk	Social
FP851 Agency Staff	Award of Contract	5 June 2018 - Cabinet			Procurement Manager Andrew Harper Tel: 01707357371 a.harper@welhat.gov.uk	Resources

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FP853 Food Safety	Approval of Service Plan 2018/19	5 June 2018 - Cabinet	Environment Overview and Scrutiny Committee	Meeting	Environmental Health Team Leader Cheryll Brown Tel: 01707357207 c.brown@welhat.gov.uk	Environment
FP854 Fire Risk Assessments to Communal Areas of Council Housing	Award of Contract	5 June 2018 - Cabinet	Cabinet Housing Panel	Meeting	Head of Property Services Peter Gray Tel: 01707357658 p.gray@welhat.gov.uk	Social
FP855 Corporate Enforcement Policy	Approval of Policy	5 June 2018 - Cabinet	Stakeholders Public	In Writing Website	Head of Public Health and Protection Joanna Harding Tel: 01707357361 j.harding@welhat.gov.uk	Environment, Social
FP847 Housing Decant Policy	Approval of the Policy	10 July 2018 - Cabinet	Tenants' Panel Cabinet Housing Panel	Meetings	Head of Community and Housing Strategy Sian Chambers Tel: 01707 357640 s.chambers@welhat.gov.uk	Social

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FP856 Equalities Scheme	Approval of the Policy	4 September 2018 - Cabinet 17 September 2018 - Council	-	Corporate	Corporate Director (Housing and Communities) Simone Russell Tel: 01707 357266 s.russell@welhat.gov.uk	Social
FP852 Hackney Carriage and Private Hire Vehicles	Approval of Review of Licence Terms and Conditions	2 October 2018 - Cabinet	Environment Overview and Scrutiny Committee Trade Public	In Writing	Hackney Carriage Officer James Vaughan Tel: 01707357982 j.vaughan@welhat.gov.uk	Environment
FP836 Trees and Woodlands Strategy	Approval of the Strategy – Policy 2 Urban Tree Management	4 December 2018 - Cabinet	Environment Overview and Scrutiny Committee	Meetings	Landscape and Ecology Manager Ann MacDonald Tel: 01707 357233 a.macdonald@welhat.gov.uk	Environment